What is “LaCool”?

"LaCool" is an on-line paper submission / registration system, allowing participants to edit their personal profiles, submit papers, and register for attendance as well as to complete payments with just one user account.

"My LaCool" is a personal space in the "LaCool" system after creating a user ID.
Paper Submission Flow

1. Login page
2. User profile setting
3. Login ID & password setting
4. Your account (My LaCool)
5. Paper submission
6. Forgot ID/Password
* Recommended Environment for Browsing

This shows the versions of recommended browsers of the “LaCool” System for PCs, smart phones, and tablets.
1. Login Page

If you are ...

① A new user:
Click “Create My LaCool account”.

② A LaCool User:
Log in with your login ID and password.

③ If you have forgotten either your login ID or password, it can be reset through instructions on “6. Forgot Login ID? Password?” page.
2. User Profile Registration

① Please fill out all required items.

② Please read “JCS’s privacy policy for handling personal information” and check “Agree”.

③ When you complete the profile registration, you will receive an automatically generated email from “lacool-send-only@convention.co.jp”. Please click on the link on the email to proceed to login ID and password setting.

*If you do not receive the e-mail below, check whether it has been received as a spam mail.

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Profile registration (Auto-reply)

This email was sent from a send-only address. Registration of your profile has been completed.

Profile number: 0000000000000001

The profile number is necessary for inquiries. If you have lost your login ID/password, you can use this number to recover your profile.

https://lacool-convention.co.jp/jcs/personalInfo@mailLink/NDAwMjAwMDQzOC/wMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDAwMDA
3. Login ID & Password Setting

① Your email address is preset as the login ID.

When you complete the login ID & password setting, your account (“My LaCool”) will be ready for use.

Please be careful not to forget your login ID and password.

If you forget login ID and password, it can be reset through instructions on “6. Forgot Login ID? Password?” page.
4. My LaCool Account

① Click “New Submission of Papers” to proceed with paper submission.

② If you have any questions, click “Inquiry” to send your questions.
5-1. Paper Submission (Affiliation)

① Entering all affiliations of the top author and all co-authors is required before entering co-author(s) information.

*Your affiliation will be shown in Affiliation01. Affiliation01 can be modified on this page.

② When all affiliations are entered, click “Next” to resume.
5-2. Paper Submission (Top Author’s Affiliation and Co-Author Entry)

① Select the affiliation of the top author.

② Enter the co-author’s information and select their affiliation.

③ Click “Add Co-Author” to confirm the entered information. Repeat steps ② and ③ to register the next co-author.

④ When all co-authors’ information is entered, click “Next” to resume.

*The entered affiliation in step “5-1” will be shown with check boxes for affiliation selection on this screen.
5-3. Paper Submission

① Select the track of your paper.

② Enter the title of your paper.

③ Enter the abstract of your paper.

④ Uploading of other PDF files will be accessible after submission starts.

⑤ When all the required information is entered, click “Next” to resume.
5-4. Paper Submission (Confirmation)

① The entered information is shown for confirmation.

② After confirming the information, click “Save” to complete submission.

*The submitted information can be modified until the submission deadline.
After paper submission is successfully completed, paper number (aXXXXX) will be shown. Click the paper number to edit or confirm the submitted paper. Editing is possible until the submission deadline.
6. Forgot Login ID? Password?

If you have forgotten your login ID or password, it can be reset through the “LaCool” system.

① **Forgot password....**
Enter your login ID and click “Sending Email”

② **Forgot login ID....**
Enter your email address and name, and then click “Sending Email”.

You will receive an email with a URL to reset your login ID and password.